

**BOROUGH OF CARLISLE
COUNCIL MEETING
July 13, 2023
7:00 PM**

MOMENT OF SILENCE Deputy Mayor Landis
PLEDGE OF ALLEGIANCE TO THE FLAG Deputy Mayor Landis

ROLL CALL

PRESENTATION

Second Quarter Fiscal Status Update: *Finance Director Richard Juday*

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

CITIZENS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

*Workshop Meeting Minutes 05/03/2023
Public Hearing Minutes 6/08/2023
Council Meeting Minutes 6/08/2023*

B. Approval of Bills and Investment Transactions:**Expenditures as of June 30, 2023**

General Fund	\$ 752,215
Water Fund	\$ 231,947
Stormwater Fund	\$ 68,460
Sewer Fund	\$ 274,784
Solid Waste Fund	\$ 5,766
Capital Project Fund	\$ 242,244
Parking Fund	\$ 52,831

C. ERCP:

1. Borough Council may reappoint Brent Powers as the Penn State Dickinson Law Student Ambassador for the 2023/2024 academic year. Term shall become effective immediately.
2. Borough Council may reappoint Mr. Joseph D. Grimes to a first full term as a member on the Civil Service Commission. The candidate's term will become effective August 1, 2023 and shall expire on July 31, 2029.

D. HARB**The HARB recommends that Borough Council approve the following Certificate of Appropriateness:**

1. A request for a Certificate of Appropriateness by Wanda Hill of 159 South Bedford Street to replace a roof, gutters and downspouts.
2. A request for a Certificate of Appropriateness by 135 Associates LLC of 133 North Hanover Street to replace 3rd floor windows with aluminum frame windows and replace existing wood window trim in-kind.
3. A request for a Certificate of Appropriateness by Caprice Properties of 19-23 West High Street to lower the elevation of the recently approved storefront windows by 16 inches and replace existing gutter and downspouts.
4. A request for a Certificate of Appropriateness by Slezak Real Estate LLC of 140 Church Avenue to replace a metal roof in-kind.
5. A request for a Certificate of Appropriateness by H & A Professional LLC of 201 North Hanover Street to install new metal wall signs in the same size and orientation as the existing metal wall signs.

The HARB recommends that Borough Council does NOT approve the following Certificate of Appropriateness:

1. A request for a Certificate of Appropriateness by Ebersole & McCorkel REI, LLC of 159 South Hanover Street to demolish a portion of a building by removing a roof structure.

E. Public Safety:

1. Borough Council may authorize the closure of a section of Terrace Avenue between Shirley Avenue and Hemlock Avenue in the Valley Meadows Development for a block party sponsored by the Life House Church of God on Wednesday, August 9, 2023 from 5:00-9:00 p.m. This event will be held in the church parking lot as well as the section of Terrace Avenue. Approval is contingent upon the receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable and 10% of the fixed costs associated with this event.

2. *Borough Council may approve several special events/street closures requested by Dickinson College as outlined below:*
 - A. *Event: First Year Student Orientation Move in Day*
Date: August 23, 2023
Time: 7:00 a.m. – 3:00 p.m.
Location: Cherry Street from W. High Street to W. Louthier Street and Mooreland Avenue from W. High Street to W. South Street.
 - B. *Event: Homecoming*
Date: November 4, 2023
Time: 10:00 a.m. – 5:00 p.m.
Location: Belvedere Street between W. High Street and Biddle Avenue South
3. *Borough Council may authorize the closure of streets and sidewalks in the Mooreland neighborhoods to include: Wilson Street, West South Street, Belvedere Street, Hillside Drive, a small portion of Noble Blvd. and Mooreland Avenue on Saturday, September 23, 2023 from 9:00 a.m. – 11:30 a.m. for the Mooreland PTO 5K. Approval shall be contingent upon the receipt of a valid Certificate of Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.*
4. *Borough Council may authorize the annual Halloween Parade sponsored by the Carlisle Parks and Recreation Department and the Borough of Carlisle scheduled for October 25, 2023 from 6:00 p.m.-8:30 p.m. including staging time from 6:00 – 7:00 p.m. The street closures include: Garrison Lane, East North Street to North Hanover Street to South Hanover Street, Porter Avenue and North Spring Garden Street. Approval is contingent upon Penn DOT's approval of said street closure.*
5. *Borough Council may approve the Carlisle Holiday Parade sponsored by the Borough of Carlisle on Thursday, November 30, 2023 from 7:00 p.m. – 8:30 p.m. with line up at 6:00 p.m. The street closures include: Garrison Lane, East North Street to North Hanover Street to South Hanover Street and Porter Avenue and North Spring Garden Street. Approval is contingent upon Penn DOT's approval of said street closure.*

F. Sustainability & Community Planning:

1. *Borough Council may reaffirm the execution by the Mayor of the Second Amendment to the October 27, 2017 Developer Agreement between Carlisle Auto Industries, Inc. and the Borough regarding redevelopment of the former IAC Site.*

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REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****A. TABLED:**

1. On June 8, 2023 Borough Council Tabled the Following request:

Waive Preliminary Plans and approve the Final Land Development Plan submitted by Prime AE Group on behalf of Rabbittransit to develop a bus garage facility at 1601 Ritner Highway.

NOTE: Refer to the Sustainability and Economic Planning Section of this Agenda for potential action by Council should this item be removed from the Table.

REPORTS FROM ELECTED OFFICIALS**A. Mayor's Report:****REPORTS FROM COMMITTEES****A. Budget & Finance:**

1. Borough Council may approve a resolution authorizing staff to apply for a Commonwealth of Pennsylvania Multi-Modal grant from the Commonwealth Financing Authority in the amount up to \$2,000,000 (two million dollars) for the construction of a Shared Use Path and other safety enhancements along Noble Boulevard.

B. ERCP:

1. Borough Council may appoint Mr. Marvin Salsman to a first four-year term on the Parks and Recreation Board. This term will become immediately and shall expire on June 30, 2027.
2. Borough Council may approve policies and procedures for the livestreaming and recording of meetings.

C. Public Works:

1. Borough Council may authorize its Solicitor to advertise a draft ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 212, Solid Waste and Recyclables, removing the requirement to use biodegradable paper bags for leaf collection and allowing residents to rake leaves to the curb.
2. Borough Council may approve the purchase of flocculation mixers for the Carlisle Water Treatment Plant from Pyrz Water Company, Inc. of Harleysville, PA for a cost of \$76,602.00 (Seventy-six thousand six hundred two dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing (COSTARS) program.
3. Borough Council may award the unit price construction contract for the 2023 Thermoplastic Road Markings Project to the lowest responsive bidder, Traffic Lines, Inc of Farmingdale, New Jersey, in the amount of \$41,273.60 (Forty-one thousand, two hundred seventy-three dollars and sixty cents), pending receipt of the required bonds and insurance certificates for the project.

4. Borough Council may award the lump sum construction contract for the 2023 Bedford Street Traffic Calming Project to the lowest responsive bidder, Rogele, Inc. of Harrisburg, Pennsylvania in the amount of \$199,925.00 (One hundred ninety-nine thousand, nine hundred twenty-five dollars), pending receipt of the required bonds and insurance certificates for the project.
5. Borough Council may authorize the execution of a new Force Account Agreement with Norfolk Southern Railway Company that addresses modifications to public and railroad infrastructure within lands of the Railroad needed for the Carlisle Connectivity Road Improvement Project and voids the previous Force Account Agreement executed January 4, 2019.

D. Sustainability & Community Planning:

1. Borough Council may consider waiving Preliminary Plans and approving the Final Land Development Plan submitted by Prime AE Group on behalf of Rabbittransit to develop a bus garage facility at 1601 Ritner Highway, subject to acceptance and satisfactory resolution of the conditions imposed by staff and Alternative Condition C as outlined below:
 - *sidewalks on the subject lot frontage of Ritner Highway pursuant to Section 223-43 of the Code of the Borough of Carlisle, and*
 - *the requirement for recreation facilities shall be waived upon the applicant's written request pursuant to Section 226-14 of the SALDO.*
2. Borough Council may consider a letter of support request from First Evangelical Church and Safe Harbor for a variance proposal to create a non-conforming lot with non-conforming building setbacks and waiving all other requirements of the Borough's subdivision ordinance for the proposed lot division of an existing developed parcel known as 132 East High Street, Carlisle subject to the approval of a variance by the Zoning Hearing Board (ZHB).
3. Borough Council may accept a Certified Local Government (CLG) grant award for \$20,000.00 (twenty thousand dollars) to fund a survey of architectural resources subject to the Borough Solicitor's review and approval of all associated documents.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS**July 2023** – (All meetings will be held at Borough Hall unless otherwise noted.)

13	Council Meeting	7:00 p.m.
18	Sewer Authority (54 North Middlesex Road)	6:00 p.m.
19	Municipal Authority (165 Longs Gap Road)	5:00 p.m.
27	Planning Commission	5:30 p.m.
31	HARB	5:30 p.m.

August 2023 – (All meetings will be held at Borough Hall unless otherwise noted.)

01	Human Relations Commission	3:00 p.m.
02	Council Workshop Meeting	6:00 p.m.
03	Zoning Hearing Board	6:30 p.m.
03	Parks & Recreation Board (Stuart Community Center)	7:00 p.m.
08	Pension Advisory Commission	5:30 p.m.
10	Council Meeting	7:00 p.m.
24	Planning Commission	5:30 p.m.